

Canadian Association of Neuroscience
Nurses/Association canadienne des infirmières et
infirmiers en neurosciences

Terms of Reference

Brain Tumour Foundation of Canada Award for Excellence in Neuroscience Nursing

This annual award is presented to a member(s) of the Canadian Association of Neuroscience Nurses (CANN) who demonstrates excellence in neuroscience nursing related to brain tumours. Established in honour of Pamela Del Maestro, RN, BSc, CANN member and a co-founder of Brain Tumour Foundation of Canada, the award includes the publication of the winner's paper in the Canadian Journal of Neuroscience Nursing.

Terms of Reference

The following agreement outlines the specific details of an agreement to fund the Brain Tumour Foundation of Canada Award. This agreement is between Brain Tumour Foundation of Canada and the Canadian Association of Neuroscience Nurses (CANN).

Purpose of the Funding Agreement

The purpose of this award is to promote the dissemination of information related to neuroscience nursing and brain tumours, and is given in support to neuroscience nursing professionals in continuing education activities.

This annual award will be presented to a CANN member(s) who submits the best paper, in the area of neuroscience nursing related to brain tumours at the annual CANN conference. The presentation may reflect clinical practice, education or research related to the neuroscience nursing and the brain tumour population.

The award consists of a \$1500 honorarium to be used to support the recipient(s) continuing education and a certificate of recognition.

This funding agreement will be used to fund one award per year. The terms of reference for this agreement, will be revisited in 2016.

- The purpose of this award is to recognize a member(s) of CANN, who submitted a paper and presents the paper at the annual CANN conference.
- Paper/presentation may not be sponsored by a commercial organization, nor can it promote a commercial product or advertise a specific program.
- The paper/presentation will have a focus in neuroscience nursing related to brain tumours in areas such as clinical practice, research or education.
- The paper may be presented in the format of an oral presentation, workshop, symposium or paper.
- The award will be presented at the annual CANN conference by the Chair of the Awards Committee, *and a representative of Brain Tumour Foundation of Canada.*
- CANN members will be informed of the competition at the time of call for abstracts and asked to request consideration of their submitted abstracts. Under the direction of the Award's Committee Chair, a subcommittee will judge all submitted abstracts at the conference to select the recipient according to pre-specified criteria developed by the awards committee.
- The member(s) must attend the conference and present paper to be eligible.
- The Awards Committee reserves the right to not offer the award in any given year if there is not a suitable paper that meets the criteria.
- This award is presented annually. The award would consist of a \$1,500 honorarium to be used to support the recipient(s) continuing education. If more than one person submits the selected paper, the award will be split between the recipient(s) equally.
- The recipient(s) must be a member of CANN.
- The winner(s) agree to have their name(s) released as winners of the award.

- The successful recipient(s) will write a letter of appreciation to the Brain Tumour Foundation and outline how the award has been utilized to improve their practice.

CANN Obligations to Brain Tumour Foundation of Canada

- Contact the Health Information Specialist at Brain Tumour Foundation of Canada with the full list of potential award recipient(s) six weeks before the annual CANN Conference.
- A representative from Brain Tumour Foundation of Canada will be invited to attend (without charge) the annual conference and participate for the presentation of the Brain Tumour Foundation of Canada Award if the award is presented in that particular year.
- This sponsorship will be acknowledged in the conference program and on the CANN website.
- A complimentary display table will be made available for Brain Tumour Foundation of Canada each year during the duration of the conference.
- Any reference to Brain Tumour Foundation of Canada will follow Brain Tumour Foundation of Canada's Brand Guide (Please refer to Brain Tumour Foundation of Canada's Brand Standards Document and see pages: 7 and 14-16 for more information on the proper use of our name and logo).
- The award will be established and named and presented in all conference material and on the CANN website as follows:

Brain Tumour Foundation of Canada Obligations to CANN:

- Brain Tumour Foundation of Canada will pay for all travel and accommodations of the Brain Tumour Foundation of Canada representative attending the conference.

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TERMS OF REFERENCE

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PAGE: 4 of 4

- Brain Tumour Foundation of Canada will make an annual expendable gift of \$1500.00 for a period of three years. The cheque(s) will be awarded directly to the recipient(s) by Brain Tumour Foundation of Canada once the award recipient(s) article is published in the Canadian Journal of Neuroscience Nursing.
- Brain Tumour Foundation of Canada will assist promoting the award and the annual CANN conference.
- **Permission to Alter:** If it becomes necessary to make changes to this agreement during its period of execution, any such changes will be made in consultation with Brain Tumour Foundation of Canada.