

Canadian Association of Neuroscience
Nurses/Association canadienne des infirmières et
infirmiers en neurosciences

Terms of Reference

JESSIE YOUNG CERTIFICATION BURSARY

POLICIES OF ADMINISTRATION

DESCRIPTION:

The Jessie Young Certification Bursary was established to promote continuing professional education in line with the mission and vision of CANN. This bursary provides financial support to qualified CANN members to pursue CNA Certification in neuroscience nursing.

THE BOARD OF DIRECTORS:

1. Administers the bursary
2. Determines on a yearly basis, the amount to be awarded. The bursaries may be awarded to one or more individuals depending on the available funds.

APPLICATION REQUIREMENTS:

Guidelines:

1. This bursary is open to registered nurses who have worked in neurosciences and are members of CANN in good standing for at least two years.
2. Successful candidate(s) must agree to write a letter to be published in the CJNN describing how completion of the course will advance neuroscience nursing.

Application: Deadline May 31st

A complete application consists of:

1. A completed application form.
2. Proof of registration to write the certification exam, or proof of certification renewal .
3. Evidence of amount of registration and or renewal fees.
4. Proof of current registration with provincial nursing association.

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2011, January 2014
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5. One letter of reference from a person who has had the opportunity to assess your work.

Acceptable referees include:

- Another member of CANN
- Manager
- Educator (institution or hospital)

Application Deadline:

1. The closing date for receipt of applications for the Jessie Young Certification Bursary is May 31st of each year.

BURSARY COMMITTEE

JESSIE YOUNG CERTIFICATION BURSARY

- I. The Bursary committee is composed of:
 1. Committee struck by the Professional Practice & Research Chair.
- II. The Chairperson:
 1. Communicates with the Editor of CJNN to arrange advertising of the Certification Bursary in CJNN;
 2. Communicates with the CANN Webmaster to ensure that the information about the bursary is on the website and is current;
 3. Sends any changes in the Bursary Committee's Terms of Reference to the translation Committee;
 4. Arranges for advertisement of the Jessie Young Certification Bursary in September's issue of Canadian Nurse/L'infirmière Canadienne (advertising is free due to CANN's status with CNA as an Associate Group);
 5. Acts as a resource person for information about the Certification Bursary - email for Professional Practice & Research chairperson is available on the website for interested individuals to contact for further information;
 6. Evaluates the applications that are received. The application deadline for the Jessie Young Certification Bursary is May 31st. Applicants will be evaluated to ensure they meet eligibility requirements: they must have been CANN members for at least 2 years, and provide evidence of certification or certification renewal.
 7. Submits the name of the applicants for the Jessie Young Certification Bursary to the CANN BOD for final approval;
 8. Notifies the applicants of the results of the review process;
 9. Organizes for a draw to select the winner of the bursary (if there is more than one applicant) at the Annual Meeting;
 10. Submits the name of the recipient for publication in the Summer issue of CJNN;
 11. Awards the Bursary at the Annual Meeting;
 12. Submits an information sheet to the archivist with information on the successful recipient to include: applicant's name, specific neuroscience nursing education, and year of application.

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APPLICATION FOR THE JESSIE YOUNG CERTIFICATION BURSARY

NAME: _____
(Ms, Mrs. Miss, Mr., Sir) (Surname) (First Name) (Middle Name)

ADDRESS: _____

PHONE: (Business): _____ (Home): _____

EMAIL: _____

CANN Membership number: _____

Educational Preparation (attach CV as desired):

Employment History (attach CV as desired):

What are your plans upon obtaining Neuroscience Certification or Certification renewal? Please describe how certification or certification renewal will contribute to your future plans. (may attach one additional sheet)

Please describe how Certification in Neuroscience Nursing will advance the field of neuroscience nursing.
(may attach one additional sheet)

Are you applying or have you received monies from other sources of funding?

No Yes If yes, name sources and amounts received.

Declaration by Applicant:

To the best of my knowledge, the information provided above is accurate and truthful. If successful, I agree to write a letter to the editor for the next addition of CJNN regarding receipt of this bursary.

Signed: _____ **Date:** _____